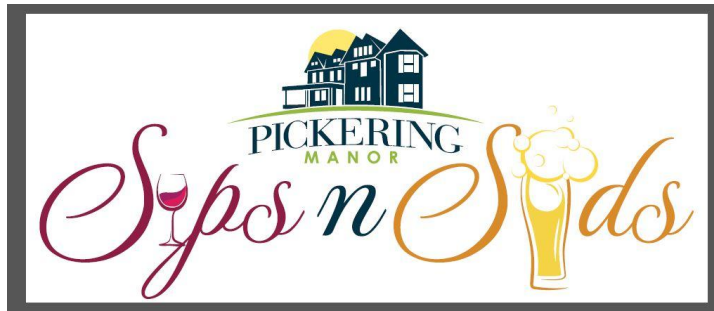




## 2026 Vendor Agreement

Sips N Suds

Thursday, November 12, 2026

5:30 pm – 8:30pm

*Vendors are asked to arrive for set up **NO LATER than 3:30 pm***

This event will be held at the Rafters, 101 Friends Lane, Newtown, PA 18940

For our participating vendors, it is a showcase event to offer samples of your craft beers, wines, spirits, and non-alcoholic beverages. This fundraiser offers music, dancing, food stations, wine pull, and auction.

### **You Provide:**

- Product delivery to Sips N Suds Event
  - Handling of product during event
    - Pouring equipment
    - Signage, banner at table
- Minimum of one volunteer on staff for the duration of event (or while supplies last).

***Pickering will have a few volunteers on hand who can cover your table if you can only provide one staff member for the event (15 minutes for bathroom/meal breaks, etc.).***

***Please let us know in advance and we will accommodate as best as possible!***

- Promotion through vendor web site, email and social media
  - Vendor logo in JPG format
- Clean-up of table, loading of extra products, and moving trash at end of event

## **Pickering/Rafters Provides/Does:**

- Tables/chairs
- Disposable cups and napkins for sampling
  - All general operating costs
- Extensive PR campaign to local and regional media
- Advertising campaign including posters, flyers, web site and social media
  - Ticket voucher for each vendor volunteer



## Rules and Regulations – Sips N Suds 2026

1. **Table Placement:** We reserve the right to relocate a vendor when necessary.
2. **Water:** Unless otherwise specified, running water is NOT provided.
3. **Electricity:** No personal or small portable generators are permitted on grounds of the event for use within your booth.
4. **Tastings:** Only 4 ounces may be served to any one consumer for each product. We understand guests may ask for more than one tasting per product. Please use your own judgement and discretion to prevent overserving any one guest.
5. **License/Insurance:** Please provide a copy of your exposition license or certificate of insurance to the organizers as well as a copy at your table at the event.
6. **Setup and Tear-down:** Each vendor is responsible for setup, take down and cleanup of his/her table. A few volunteers will be on hand to assist if needed. Each vendor is asked to be set up and ready for our guests NO LATER than 3:30 pm, especially if you need assistance from Pickering/Rafters staff. Bottom line, the earlier you arrive, the less stress for you and for us, especially as our guests tend to arrive early for these events. Vehicles are allowed in the loading zone only for setup prior to the event and tear down once the event closes. Please move your vehicle after unloading your merchandise.
7. **Trash Disposal:** Each table must be left clean throughout the event. Trash receptacles and bags will be provided. Trash (in bags) must be placed inside garbage receptacles (provided).
8. **Business Conduct:** Vendors and their employees must maintain the highest degree of professionalism at their table and on event grounds at all times.
9. **Indemnification:** Pickering Manor and Rafters employees, related event providers of goods and services, or any participating sponsor will NOT be responsible for any injury, loss, or damage that may occur to the vendor, or to the vendor's employees or property from any cause whatsoever prior to, during or subsequent to the period covered by the vending contract; and the vendor signing this contract expressly releases all of the fore said from, and agrees to indemnify each of them against any and all claims from such loss, damage or injury from participation in the event.



## Brewery/Winery/Distillery/Distributor Vendor Agreement

### Contact Information: (All information is required)

Vendor Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Will you require electricity (please circle)      **Yes**      **No**

How many tables (6 ft) will you need: \_\_\_\_\_

### Please name and describe some or all of the products you will be bringing:

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By signing this agreement, I hereby acknowledge and accept all terms of this registration form by which will be considered a legal contract between me (Business) and the Event Producer (Pickering Manor/Rafters) and therefore accept all terms and conditions of this agreement.

Signature \_\_\_\_\_ Signature Date \_\_\_\_\_

Return completed agreement (this page only):

Mail to: Pickering Manor, 226 N. Lincoln Ave, Newtown 18940 ATTN: Maureen Kuhar

Or scan and email to: [mkuhar@pickeringmanor.org](mailto:mkuhar@pickeringmanor.org)

Questions? Please call Maureen at (215) 968-3878 Ext. 1112